INFORMATION BULLETIN

JOB TRAINING PARTNERSHIP ACT

EDD Serving the People of California

Employment Development Department

TO: SERVICE DELIVERY AREA ADMINISTRATORS
             PRIVATE INDUSTRY COUNCIL CHAIRPERSONS
             JTPD PROGRAM OPERATORS
             EDD JOB SERVICE OFFICE MANAGERS
             JTPD STAFF

SUBJECT: JOB TRAINING AUTOMATION SYSTEM VERSION 3.12.0 RELEASE

The purpose of this Information Bulletin is to inform you that the Job Training Partnership Division (JTPD) is releasing Job Training Automation (JTA) Version 3.12.0 beginning May 15, 1998. A detailed description of the software changes is attached. Timeshare Service Delivery Areas (SDA) should expect the software to be available beginning May 18, 1998. Standalone JTA SDAs can access the release files at the Shasta County Private Industry Council's server site on May 18, 1998.

This software release includes modifications and enhancements that are a result of calls to the JTA Help Desk and suggestions from SDA staff for improving the JTA system. Major changes include:

- Additional corrections to the Local Reports module,

- An additional field for tracking enrolling training employer number,

- Modifications to the Enter Registration Form (ERF) entry screen to allow modifications to a registration after it has been filed, and

- Revised Structure Query Language (SQL) reports to use for the state program monitoring process,

Some of the changes made in this release will require modifications to the JTA forms. These changes will be made in the next forms revision cycle. Until that time, please note the additional information in the remarks section of the form.

Release 3.11.0 must be installed prior to the installation of this release.

Should you have any questions regarding the JTA Release, please call the JTA Help Desk at (916) 653-0202.

/S/ BILL BURKE
    Assistant Deputy Director

Attachment

JOB TRAINING AUTOMATION (JTA) RELEASE NOTES
SDA Release 3.12.0

NOTE TO TIMESHARE SERVICE DELIVERY AREAS (SDA):

This release will be installed over the weekend. We ask that you do not access your system from Friday, May 15, 1998, at 6:00 p.m. through Monday, May 18, 1998, at 8:00 a.m.

Programs Modified:

ARCD - Archive/Restore Client Data/Log # 2047

This program has been modified to archive expired registrations and referrals which never resulted in an enrollment (no enrollment charged to a registration or an enrollment code greater than "04"). These records will be archived in addition to records from expired registration cycles.

EEF - Enter Enrollment Form/Log # 2661, 2725, 3876

- An edit check has been added to the field "Non-Traditional Training for Women." If a "1" is entered in this field, the program will check the DOT or OES code table to insure that an "N" is not in the non-traditional employment field in that table. If the DOT or OES table has an "N," an error message will be generated.

- The field "Referral Component," "Referral Date," and "Referral Staff ID" may now be changed. If the referral component number or referral date is modified, the referral report period will also be updated.

- A field has been added to this screen which allows the SDA to track the enrolling employer number. If a slot code is entered on the enrollment, the employer from the slot code will be displayed. If the training employer number is entered, the training employer number information will be displayed instead of the slot code employer information. Both fields may be used. If both are entered, the program will display the employer information for the slot code as a default and only display the information for the training employer number if it is changed. This was done to avoid going to two pages on the EEF entry screen. This field may also be left blank.

EEMP - Enter Employer Information/Log # 4231, 4235

- A field has been added to this screen, "Federal Employer Number;" this is an optional field.

- If the user attempted to delete an employer record while the record was being accessed by a second user, the error message "Referential Integrity Error" was displayed. This error message has been changed to "Employer is in use, the record cannot be deleted;" this is to clarify the error.

EFF - Enter Follow-up Form/Log # 3809, 4144, 4230

- The field "Actual Hours Worked" has been expanded to store four digits; this field formerly stored three digits.

- The follow-up date and termination date will now display a four-digit year.

- The field "Date Employed" has been modified to store null dates instead of a default date (12/31/1899) when the labor force status field is 3, 4, or 5. A script will be run to reset any dates that were stored as 12/31/1899 to null.

EGCC - Enter Grant Code Change/Log # 3672

The program EGCC has been modified to allow the user to change grant codes for a single case record.

After the user has indicated the new grant code, a window will appear which will display the case records enrolled in that grant code. The user will have the option of changes a single case record, all case record or no case records. If the user selects a single case record, s/he will be prompted to enter the line number on which the case record is displayed.

If user indicated all case records in a grant should be changes, the grant code will be changed in the partic_grnt and case_tbl tables. If there are other case records enrolled in the new grant code, the partic_grnt records will be merged into one partic_grnt record. This will include looking for any closed partic_grnt records and merging these records if necessary.

If the user is changing only one case record, the grant code will be changed in the case_tbl and case_hist tables. A new partic_grnt record will be created for the new grant code. If the selected case record has been terminated, a comparison will be done with existing case_tbl and partic_grnt records, and, if appropriate, the termination code will be set to "13", Inter-title Transfer.

EJC - Enter Job Code/Log # 2661

A field has been added to this screen and to the dot_tbl and oes_tbl, which will allow the user to specify the job code as a non-traditional job for women. A "Y" or "N" should be placed in this field; this is an optional field.

EPFV – Enter Performance Factor Values/Log # 4180

A change has been made to this program to allow reporting of performance standards at a local level. Although the programming is not complete for this release, changes have been made to the database, necessitating changes to this program. The changes for local performance standards reporting will be complete in the next release.

EPSW - Enter Performance Standards Worksheet/Log # 4237

The program did not allow a local factor to be deleted and then a new one added or updated at the same time; this has been fixed.

ERF - Enter Registration Form

The ERF program has been modified to allow changes to be made to a registration record after the registration has been filed. The application number and social security number **cannot** be changed. The application and eligibility determination dates may be changed if there are no enrollments charged to the registration. All other fields may be changed, if the rules listed below are not violated:

- If changes are made to fields, which cause the ERF Complete Flag to be changed to "N", then a message will be displayed and the user will be allowed to fix the inconsistencies. No changes will be filed until the inconsistencies are fixed.

- If changes are made to fields, which removes the eligibility from a funding source in which the app has already been enrolled, then a message will be displayed. No changes will be filed until this edit is passed.

- To avoid inconsistencies between JTPD and SDA records, no changes will be permitted on ERF after the final Individual Participant Data for the program year in which the final termination of the participant's partic_grnt records is entered.

ESF - Enter Status Change Form/Log # 4233, 4246

In the previous release, a change was made to this program to enter a "1" in the field "Training Related Placement" if the training hours occurred on a previous case. This fix did not work properly. It has now been modified again and will allow the entry of a "1" in this situation. If the hours are found on the current case, a "1" or "2" is required. If the hours are found on a linked case, an entry of "1", "2", or "3" is allowed.

ESLOT - Enter Slot Code/Log # 3815, 3859

- The detail portion of this entry screen will now allow 50 entries, instead of 25 entries.

- The user will now have the option of entering a slot code number designated by the SDA, or using the auto-number generator to create a slot code number. If the number is auto-generated, the program will search for the lowest digit available and add one. For example, if the slot codes range in length from one to six digits and there is a slot code "1" and a slot code "3000," the number generated will be "2."

PARC - Print Activity Report by Component/Log # 1804

The totals on this report were not being calculated correctly; they have been fixed. At the end of the report, the "Total Case Count" and "Total Partic Count" will be displayed if the report is run for one grant. If the report is run for multiple grants, the "Total Case Count" and "Total Partic Count" will be displayed at the end of each grant and "Grand Total Partic" will be displayed at the end of the report.

The "Grand Total Partic" may not equal the run of the "Total Partic Count," if clients have been enrolled in more than one of the requested funding sources.

PCAR - Print Client Action Report/Log # 3480, 1822, 3915

- Previously, this program did not return a report for all options selected, if more than one type of report was requested. The program has been fixed to properly print all selected options.

- "Assessment only" cases will no longer display as needing follow-up.

PL10 - Print Local Enrollment and Termination Summary/Log # 4212
PL10E - Print Local Enrollment and Termination Summary (EDWAA)
PL11 - Print Local Characteristics Summary

- When a PL10 and PL11 report were run for the same component/grant code by report date (mm/dd/yy), they did not match; this has been corrected.

- Reporting of termination codes was not correct in some cases. The termination code will now be determined in a hierarchical fashion: placements will be counted first, then enhancements, non-positive terminations, and transfers.

PPSR - Print Performance Standards Report/Log #4150, 4250

- The option screen for this report will now display a four-digit year and the report will display a four digit year and report period.

- This program contained several "rounding errors," which have been fixed. The SDA and JTPD programs have been synchronized to perform rounding in the same manner, so that performance standards reports produced from the SDA quarterly reports will match the reports produced at JTPD from those same reports.

- The factor code will now display before it's description and the measure code will display before it's description.

RDEN - Remove Duplicate Employer Names/Log # 3876

The change to EEF, to allow the entry of a training employer number, required a change to this program also. If a duplicate employer number is removed and updated to the "master" employer number, the training employer number on the EEF will also be updated.

Canned Report Menu
The monitoring reports in the Canned Reports Menu (MCR) have been modified to be consistent with the state monitoring process. Previously these reports selected only terminated clients. The reports will now select active and terminated clients.

The affected reports are:
- ii_rost1
- ii_rost2
- iii_rost1
- iii_rost2